

**GEORGIA STATE BOARD OF REGISTRATION
FOR FORESTERS**

**Board Meeting: February 25, 2004
Minutes Approved by Board on July 7, 2004**

A meeting of the Georgia State Board of Registration for Foresters was held on Wednesday, February 25, 2004, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

Cay G. Stokes, Chairman
Dr. Rodney Wayne Brown, Forester
Charlie Bonner Jones, Forester
Sharon N. Dolliver, Forester

Others present:

Gwyn H. Ridley, Executive Director
Sherry Harrison, Applications Specialist
Marie S. Urquhart, Board Secretary

Chairman Stokes established a quorum was present at 9:30 a.m., and called the meeting to order.

Mr. Jones made a motion to approve the minutes of the December 10, 2003 meeting. Ms. Dolliver seconded the motion. The motion carried unanimously.

Dr. Rodney Brown made a motion to enter into **Executive Session** in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. Dolliver seconded the motion. Voting in favor of the motion were those members present who included Board Members Rodney Brown, Stokes, Jones, and Dolliver. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

Ms. Harrison presented applications for the Board's review. Ms. Dolliver made a motion to approve the following applications for licensure, examination, reciprocity and reinstatement that met certification requirements. Mr. Jones seconded the motion. The motion carried unanimously.

The following applicants were **approved** for **Licensure**:

License #	Name	Date	Method
RF002706	John C. Szoke	2/3/04	Examination
RF002707	James Pierce Alfriend	2/25/04	Examination
RF002708	Mark Preston Dalton	2/25/04	Examination
RF002709	Paul Jones Kiker, III	2/25/04	Reciprocity
RF002710	Richard William Layson	2/25/04	Examination
RF002711	Jeremy Robert Murray	2/25/04	Examination
RF002712	Michael Eugene Peacock	2/25/04	Examination
RF002713	William Ryan Simpson	2/25/04	Examination

**GEORGIA STATE BOARD OF REGISTRATION
FOR FORESTERS
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The following applicants were **approved** for Examination:

Jeffrey Wayne Sibley
Levi Walter Smith, IV
Jason Steve Waddell

The following applicants were **approved** for Reinstatement:

Anthony Richard Battillo
Charles Todd Witt

Investigative Report:

The Board reviewed information on investigative cases. The following actions were taken:

FOR040030: Mr. Jones will contact the respondent about placing the name of the registered forester on the company's brochure.

FOR040031: Mr. Jones made a motion for the Board Attorney to review the case and expedite an immediate hearing. Ms. Dolliver seconded the motion. The motion carried unanimously.

Executive Director:

The Executive Director updated the Board on various topics including the status of the following items:

- License renewals
- Examination results for both January and August 2004 testing dates will be reported by the Examination Section in October 2004.
- Distributed Association of Southeastern Boards of Registration for Foresters (ASBORF) Member States contact information.
- Advised members to use (478) 207-1401 to reach Board staff and bypass the centralized call center.

Correspondence and Other Business:

The Board discussed options for keeping licensees informed on major changes and new requirements. The Board will email related items to staff for posting on the website.

Ms. Dolliver and Ms. Ridley will discuss the newsletter development.

The Board discussed the ASBORF meeting to be held on May 10-11, 2004, in Tifton, Georgia. Mr. Jones gave a brief summary of the agenda and encouraged members to attend.

The Board reviewed the Forestry Score Report of the January 8, 2004 examination from the Examination Development and Testing Unit.

**GEORGIA STATE BOARD OF REGISTRATION
FOR FORESTERS
Board Meeting: February 25, 2004
Minutes Approved by Board on July 7, 2004**

Ms. Dolliver provided information regarding the Georgia Forestry Association's (GFA) recommendations for the Georgia State Board of Registration for Foresters. Mr. Jones volunteered to go before the GFA to explain how the Board operates.

There was no further business and the meeting was adjourned at 11:00 a.m.

Marie S. Urquhart
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Cay G. Stokes
Chairman

Mollie L. Fleeman
Mollie L. Fleeman
Division Director

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Attachment

STATE OF GEORGIA

COUNTY OF **BIBB**

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Cay G. Stokes, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF REGISTRATION FOR FORESTERS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On February 25, 2004 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

**GEORGIA STATE BOARD OF REGISTRATION
FOR FORESTERS**

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Cay G. Stokes
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 25th day of February, 2004

Marie S. Urquhart
Notary Public